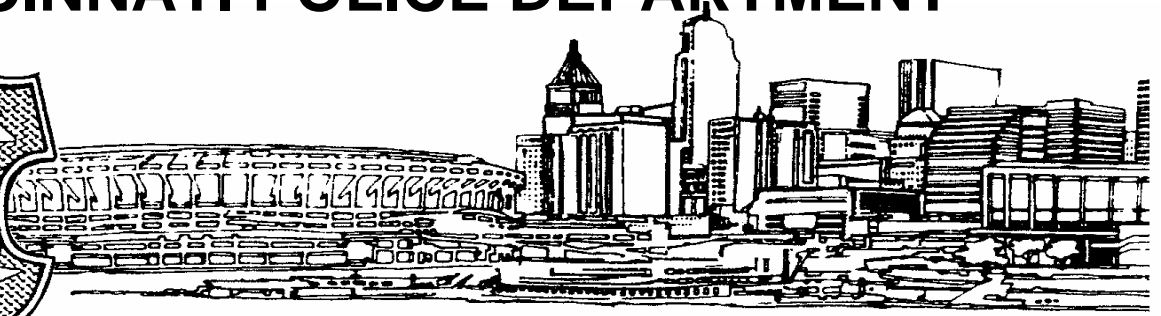


# CINCINNATI POLICE DEPARTMENT



## STAFF NOTES

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*Colonel Thomas H. Streicher, Jr., Police Chief*  
*January 11, 2005*

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<u>ITEM</u>	<u>SUBMITTED BY</u>
1. <a href="#">HONOR GUARD</a>	PUBLIC INFORMATION OFFICE
2. <a href="#">NAMI WALK-A-THON</a>	CHIEF'S OFFICE
3. <a href="#">THANK YOU LETTERS</a>	CHIEF'S OFFICE
4. <a href="#">REVISION OF PROCEDURE 12.535, EMERGENCY OPERATION OF POLICE VEHICLES AND PURSUIT DRIVING</a>	PLANNING SECTION
5. <a href="#">COMMENDATION</a>	CHIEF'S OFFICE

**1. HONOR GUARD**

The ceremonial Honor Guard currently has four positions available. Any Police Officer, Specialist or Sergeant with a minimum of three years seniority and in good standing may apply. If accepted, the duties would include being detailed for training and special ceremonies at the discretion of the Police Chief.

All requests should be made on a Form 17 through the chain of command and forwarded to Lieutenant Kurt Byrd, Public Information Office.

**2. NAMI WALK-A-THON**

The National Alliance for the Mentally Ill (NAMI) of Hamilton County will hold their second annual NAMIWalks for the Mind of America. The event will take place on May 14, 2005 at Sawyer Point. Registration will begin at 0800 with the walk commencing at 0900. Those interested in helping raise money to assist in the treatment of mental illness are invited to form walk teams. Each team may send a representative to a kickoff luncheon at 1200 on March 9, 2005 at the Montgomery Inn Banquet Center.

For additional information, contact Ms. Rita Johnson at 558-4490 or email her at [mhap17@ucmail.uc.edu](mailto:mhap17@ucmail.uc.edu).

**3. THANK YOU LETTERS**

[Attached](#) to these Staff Notes are several thank you letters written to the Police Chief for the professionalism displayed by officers in our Department.

**4. REVISION OF [PROCEDURE 12.535](#), EMERGENCY OPERATION OF POLICE VEHICLES AND PURSUIT DRIVING**

Procedure 12.535, Emergency Operation of Police Vehicles and Pursuit Driving, has been revised. The section explaining the use of stop sticks includes instruction on their use to prevent a pursuit of a stolen vehicle. If an officer is following a stolen vehicle he may request the use of stop sticks prior to initiating a traffic stop. The Law Department has reviewed this issue and indicated there is no legal issue with using the stop sticks prior to activation of lights and siren. The Police Academy is developing a Roll Call Training Scenario describing the deployment under these circumstances and the tactical and legal considerations involved.

This revision is effective immediately. Personnel should review the procedure in its entirety. The revised procedure is available on the Intranet and on the Department web page.

**COMMENDATIONS FOR THE WEEK OF 01/04/05-01/11/05**

**POLICE SPECIALIST DENNIS FICKER  
DISTRICT FOUR**

On November 30, 2004, Specialist Dennis Ficker was conducting surveillance in the Prospect Hill area due to a rash of burglaries in the neighborhood. While on surveillance, a burglary in progress was dispatched. Specialist Ficker was on the scene within seconds and gave chase of the suspect. Specialist Ficker apprehended the suspect, Michael Evans. Upon conclusion of a lengthy interview, Specialist Ficker elicited a confession to an additional 52 burglaries Michael Evans had committed in Prospect Hill and surrounding neighborhoods. Specialist Ficker is commended for his dedication to duty, keen observation skills and tenacity in removing this serial burglar from the streets of Cincinnati.

■ ■  
CITY ■ ■  
GOSPEL  
MISSION

1419 Elm Street  
Cincinnati, Ohio 45202

December 28, 2004

Captain James Whalen  
Police Department, District One  
310 Ezzard Charles Drive  
Cincinnati, Ohio 45214

Dear Captain Whalen:

I recently rode along with Officer Yvonne Gutapfel as a part of Justice Day, a Leadership Cincinnati event. I purposefully chose to ride with an officer in Over-the-Rhine, in large part because of my role as CEO of City Gospel Mission.

My choice was also in part because I've heard that in an effort to restore Washington Park as a safe community gathering place, police were arresting many homeless people and, in some cases, mistreating them. I wanted to see for myself how the police dealt with the homeless.

The first call we responded to provided me with my answer. Officer Gutapfel backed up another officer who was dealing with a homeless male who had been seen urinating in public at an underpass. What I observed during my 30 minutes at the scene was very gratifying. In every instance, Officer Gutapfel and other officers were respectful toward the homeless men and one woman. Three homeless persons were arrested and each was treated fairly and appropriately. Officer Gutapfel exhibited professionalism, command of the situation and a concern for those she served.

I realize that many times the police are caught in the crossfire between different community groups. During my evening I saw nothing less than Officer Gutapfel and other officers performing with the highest standard of service and professionalism.

I would also like to take this opportunity to thank you for the conduct of your officers during the few times we have required their assistance at the City Gospel Mission.

Sincerely,

  
Ed Perrine  
CEO

cc: Chief Thomas Streicher  
Officer Yvonne Gutapfel

Dear Chief Streicher,

During a recent off-grounds medical appointment for one of our patients, we had an attempted escape. The patient did not successfully escape due to the quick and effective response of the following Cincinnati Police officers: Sgt. Tony Wagers, Ptl. Jeffrey Shain, Ptl. Alexander Hoise, Ptl. Louis Arnold, Ptl. Shawna Lambert, Ptl. Donald Brown, and Ptl. James Worley.

I just wanted to take this opportunity to thank you and your officers for a job well done.

Happy Holidays

JB Bonds, CEO



**MICHAEL K. ALLEN**  
HAMILTON COUNTY PROSECUTING ATTORNEY

CRIMINAL DIVISION  
230 EAST NINTH STREET, SUITE 4000  
CINCINNATI, OH 45202-2151  
PHONE: 513 946-3000  
FAX: 513 946-3105  
WWW.HCPROS.ORG  
WRITER'S DIRECT DIAL NUMBER  
946-3213/14

December 17, 2004

Col. Thomas Streicher  
Chief, Cincinnati Department  
310 Ezzard Charles Drive  
Cincinnati, OH 45214

Dear Chief Streicher:

After 31 years in the Hamilton County Prosecutor's Office, I will be leaving on December 31, 2004 to pursue other opportunities. Over these many years I have had the opportunity to work with the men and women in your department. I have always been impressed with the dedication and high degree of professionalism exhibited by your staff. It has been a pleasure and a privilege to work with your department.

I wish each of you and your family a happy and healthy holiday and New Year.

Sincerely,

Thomas P. Longano  
First Assistant Prosecuting Attorney

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## National Crime Prevention Council

*To enable people to create safer and more caring communities  
by addressing the causes of crime and violence and  
reducing the opportunities for crime to occur.*

December 17, 2004

Lieutenant Colonel Cindy M. Combs  
Assistant Police Chief  
Cincinnati Police Department  
310 Ezzard Charles Drive  
Cincinnati, OH 45214

Dear Lt. Colonel Combs:

On behalf of the National Crime Prevention Council, I want to thank you for your participation at the 2004 Eastern Regional Conference, "Homeland Security in Your Hometown: Crime Prevention Works!" We received many favorable comments on the conference, and we particularly appreciate your remarks as the welcome speaker.

I also wish to thank you for the impressive Honor Guard presentation under the command of the Cincinnati Police Department.

The year 2005 marks the 25th anniversary of the McGruff® "Take A Bite Out Of Crime®" campaign. We hope you will encourage law enforcement and crime prevention practitioners in Cincinnati to attend the 7th National Crime Prevention Conference in Washington, DC, to be held October 8-11, 2005. Please visit our website, [www.ncpc.org](http://www.ncpc.org), for more information.

Thanks again for your part in making this conference a great success and for continuing to help us "Take A Bite Out Of Crime."

Sincerely,

Alfonso E. Lenhardt  
President and CEO

**Erik J. Pfaffl**  
11021 Hamilton Avenue  
Cincinnati, Ohio 45231  
Phone (513) 825-1500

December 23, 2004

Colonel Thomas Streicher  
Chief of Police  
Cincinnati Police Division  
310 Ezzard Charles Drive  
Cincinnati, Ohio 45214

Dear Sir,

I am a Patrol Officer with the Hamilton County Sheriff's Office, currently assigned to Patrol District 3. I am writing you today to commend 2 of your officers for their actions on December 17, 2004 at 1735 hours (incident P043521195). The 2 officers are P.O. Charles Fink P247 and P.O. Josh Fehrman P194. My personal vehicle became disabled on Central Parkway at Bates Avenue. I was in the center safety zone and it was not a good spot to be broken down. My wife and I were on our way to Christ Hospital in order to visit my grandmother who has recently become critically ill. We were very frustrated and cold waiting for a towing company to arrive. A Cincinnati Police cruiser pulled up and offered assistance. I identified myself to the officers and requested a few flares. I knew they were probably very busy and didn't want to ask for anything more. The officers set up flares for us and asked us where we were going. I told them where we were going and the reason why. They automatically offered to get my pregnant wife out of the cold and transport her to the hospital to visit my grandmother. Once again, I am sure they were busy and I felt bad taking them up on their offer. They insisted on helping us and going "above and beyond" by driving my wife to the hospital. Needless to say, my wife got there safely and was impressed by the first class service. They even came back afterwards to let me know she got there safely and to inquire if they could provide any more assistance. These 2 officers should be commended for their actions on this day. My wife and I, as well as my family, deeply appreciate their professionalism, compassion and professional courtesy that they showed on this day. I just thought you should know that you have 2 great cops that helped out another cop's family in a big way. Chief, please pass on our thanks and gratitude to the officers and their supervisors. Thank you for your time.

Sincerely,



Erik J. Pfaffl #1195  
Hamilton County Sheriff's Patrol





December 29, 2004

Mr. Thomas Streicher, Chief of Police  
Cincinnati Police Department  
District One  
310 Ezzard Charles Drive  
Cincinnati, OH 45214

Dear Chief Streicher:

We appreciated having the Cincinnati Police, represented by the K-9 Corps, participate in the 14<sup>th</sup> Annual Mt. Adams Reindog Parade. Sgt. Hils was extremely cooperative, and the dogs were a great addition and represented the City very well. Sometimes we are on CNN, and I know it's good coverage for Cincinnati.

I also want to compliment your police team, which controlled the traffic with great efficiency, and we always appreciate the work of our neighborhood police officer, Doug Neack.

I hope you and your family have a Happy Holiday, and all the best for 2005.

Respectfully yours,

W. Ernst Minor  
Pat Shepperd  
Sandy Zimmerman

MOUNT ADAMS  
BUSINESS GUILD

938 Halc St., Cincinnati, Ohio 45202

ARTIMIS  
Operation Control Center  
508 West Third Street  
Cincinnati, OH 45202-3410  
513.564.6100



Police Chief Thomas Streicher Jr.  
Cincinnati Division of Police  
310 Ezzard Charles Drive  
Cincinnati, Ohio 45214

December 27, 2004

Dear Chief Streicher:

On behalf of the Ohio Department of Transportation, The Kentucky Transportation Department and the Advanced Regional Traffic Interactive Management Information System (ARTIMIS), I want to thank you for providing Sgt. Rudy Gruenke to serve as an assistant instructor during the recent training sponsored by ARTIMIS for area law-enforcement officers. The "Computer Aided Diagramming Auto Sketch" training conducted on December 13 through December 17, 2004, at the UC/Clermont College, included eighteen officers representing thirteen police agencies from the Greater Cincinnati / Northern Kentucky region.

I want to personally acknowledge the professionalism displayed by Sergeant Gruenke, he made a significant contribution to the success of the training program. Also, I would like to acknowledge Captain Vince Demasi for his assistance in allowing Sgt. Gruenke to participate in the training course. Both of these folks exhibit the qualities and demeanor that reflect most favorably on your organization.

I look forward to continued cooperation in the future.

Sincerely,

A handwritten signature in cursive script that reads "Andy Fluegemann".

Andy Fluegemann  
Ohio Department of Transportation  
ARTIMIS Project Manager

Cc: Vince Demasi, Rudy Gruenke

AF/tds

## 12.535 EMERGENCY OPERATION OF POLICE VEHICLES AND PURSUIT DRIVING

### ***Reference:***

Procedure Manual 12.537 – Mobile Video Recording Equipment  
Ohio Revised Code 2935.031 - Policy for Pursuit in Motor Vehicle  
Ohio Revised Code 2921.331 - Failure to Comply with Order or Signal of Police Officer  
Ohio Revised Code 4511.01(d) - Definitions  
Ohio Revised Code 4511.03 - Emergency Vehicles to Proceed Cautiously Past Red or Stop Signal  
Ohio Revised Code 4511.24 - Emergency Vehicles Excepted From Speed Limitations  
Ohio Revised Code 4511.45 - Right-of-Way of Public Safety Vehicles  
Ohio Revised Code 4513.21 - Horns, Sirens, and Warning Devices

### ***Definitions:***

**Emergency Driving** (General Non-Pursuit): Emergency driving is defined as the operation of an authorized emergency vehicle (emergency lights and siren in operation) by a police officer in response to a life threatening situation or a violent crime in progress, using due regard for the safety of others.

**Pursuit Driving:** A motor vehicle pursuit is an attempt by a law enforcement officer operating an emergency vehicle and simultaneously utilizing all emergency equipment (lights and siren) to apprehend one or more occupants of another moving vehicle, when the driver of that fleeing vehicle is aware of the attempt and is resisting apprehension by maintaining or increasing his speed, disobeying traffic laws, ignoring the officer or attempting to elude the officer.

### ***Purpose:***

To ensure the safety of citizens and police officers during the emergency operation of police vehicles.

### ***Policy:***

Officers must terminate their involvement in motor vehicle pursuits whenever the risks to their safety and others outweigh the consequences of the suspect's escape.

During the emergency operation of police vehicles, officers must weigh the seriousness of the situation (injury, offense, etc.) against the hazards to the health and welfare of other citizens generated by high speeds or maneuvers, such as roadblocks. Officers must always consider external factors that may have a bearing on the emergency operation of police vehicles. This includes the time of day, road and traffic conditions, weather, speeds involved, nature of the incident, and the condition of the police vehicle and the pursued vehicle.

Officers will not attempt to stop or slow a pursued vehicle by boxing in, heading off, ramming, or driving alongside during a pursuit.

Officers must ensure video and audio recording equipment is activated when operating in emergency mode and when participating in traffic stops and pursuits.

Police motorcycle units may become involved in a pursuit as primary units when they initiate the pursuit. The motorcycle unit will, however, turn the pursuit over to a marked police car as soon as possible and discontinue emergency operation.

Officers wearing plainclothes or using unmarked vehicles will avoid making stops of suspected vehicles, whenever possible, and will not engage in vehicle pursuits. The danger presented to the officers and the citizens involved is much greater than when uniformed officers with marked vehicles make the initial contact.

Pursuits leaving the initiating district will switch to the district dispatch channel in which the pursuit is active after it is established the direction of travel has left the initiating district.

Example One: A vehicle pursuit initiated in District One enters north I-75 and passes the Harrison Avenue exit will switch to Channel Five for dispatch.

Example Two: A vehicle pursuit initiated in District One north on Vine Street, enters District Four and proceeds east on Thill Street, then south on Rice Street may remain on Channel One.

***Procedure:***

**A. Emergency Operation of Police Vehicles**

1. Emergency operation (lights and siren) of a police vehicle is authorized in the following emergency cases and under the following conditions:
  - a. Officer needs assistance.
  - b. Person calling for help.
  - c. Report of an explosion.
  - d. Trouble with a prisoner.
  - e. Crimes in progress requiring the immediate presence of a police officer.
  - f. Auto accident with reported injury.
  - g. Emergency medical runs when Fire Department personnel are not immediately available.
  - h. Pursuit driving.

2. When operating a police vehicle in the emergency mode officers will:
  - a. Use the emergency lights (red/blue) and siren.
    - 1) Do not use four-way flashers because they interfere with brake lights and turn signals.
  - b. Ensure video and audio recording equipment is activated if the police vehicle is equipped with it.
  - c. Do not have complainants, witnesses, suspects, prisoners, or other non-police personnel as passengers. This restriction does not apply to:
    - 1) Civilian observers who have signed a Release of All Claims (Form 612).
    - 2) Units transporting sick or injured persons to the hospital.
3. When driving in the emergency mode and approaching a red traffic signal or stop sign, the operator must:
  - a. Stop the vehicle.
  - b. Yield the right-of-way to all moving vehicles and pedestrians.
  - c. Enter the intersection only when it is safe.

#### B. Silent Response

1. Police officers may respond to certain calls using emergency lights only (no audible siren), such as robberies or burglaries in progress. The officers responding on these silent runs must clearly understand:
  - a. The mere use of flashing emergency lights, in the absence of an audible siren, does not designate the vehicle as an emergency vehicle by law and may negate any immunity available to the operator.
  - b. That officers must proceed with extreme caution and at a reasonable speed to avoid endangering the life and property of others.

#### C. Portable Flashing Blue Lights on Unmarked Vehicles

1. A vehicle with a portable blue flashing light is not considered an emergency vehicle.
2. The portable flashing blue light should be used to identify emergency conditions at an auto accident, road hazard, crime scene, etc.

3. Do not use the portable flashing blue light to:
  - a. Identify any unmarked vehicle as an emergency response vehicle.
  - b. Substitute for the emergency equipment on the patrol cars.

D. Pursuit Driving

1. A motor vehicle pursuit is permitted in the following instances:
  - a. On-sight pursuit of a known or suspected felon.
  - b. On-sight pursuit of traffic or misdemeanor violations, only if witnessed by the officer or if a warrant is on file.
  - c. When directed by Police Communications Section (PCS) or a supervisor to assist in a police pursuit.
2. Notification
  - a. A pursuing officer(s) will immediately relay to PCS the following information:
    - 1) Car number
    - 2) Location
    - 3) Direction
    - 4) A description of vehicle, license number, and occupants
    - 5) Reason for pursuit
    - 6) Speeds involved.
3. PCS Responsibilities
  - a. The dispatcher will immediately notify the initiating pursuit unit's supervisor. That supervisor becomes the pursuit officer in charge (OIC) and will have the responsibility of directing the pursuit until its end.
    - 1) If the unit supervisor is unavailable, a district supervisor where the pursuit began becomes the pursuit OIC.
  - b. The dispatcher will note the time, car number, district involved, and notify the PCS shift OIC immediately.
  - c. The pursuit dispatcher will notify other district personnel via an all channel broadcast as the pursuit enters into adjoining district boundaries.

- d. Keep non-emergency radio traffic to a minimum during the pursuit.
- e. PCS will broadcast the pursuit on all available channels. Upon anticipation of a pursuit across City limits, PCS will make an all county broadcast (ACB).
- f. The PCS supervisor will provide the necessary support during the pursuit.

#### 4. Supervisory Responsibilities

- a. The pursuit OIC will retain control and continually monitor and assess the situation. The pursuit OIC will direct specific units in or out of the pursuit, reassign primary or secondary units, set posts, authorize roadblocks, and terminate the pursuit.
  - 1) Final decisions will rest with the pursuit OIC.
- b. Pursuit OIC will complete a Vehicle Pursuit Report (Form 34) to the Police Chief and route it through channels. Fax copies to:
  - 1) Police Chief
  - 2) Patrol Bureau
  - 3) Inspection Section

#### 5. Number of Units

- a. Unless directed by the pursuit OIC, no more than two police vehicles will become actively involved in the pursuit.
- b. The primary unit will:
  - 1) Be responsible for keeping the suspect's vehicle in sight.
  - 2) Advise the supervisor if more than two police units are needed for the pursuit.
  - 3) Have the authority to terminate the pursuit should conditions warrant.
- c. The secondary unit will:
  - 1) Immediately notify PCS there are two police units involved in the pursuit.
  - 2) Assume responsibility for the transmission of all relevant pursuit information to PCS.
  - 3) Provide backup for the primary unit in the arrest process.

#### E. Termination of the Pursuit

1. Officers will terminate pursuits under any of the following conditions:
  - a. The pursuit OIC or the primary unit determines the level of danger created by the pursuit outweighs the necessity for immediate apprehension.
  - b. Establishment of the suspect's identity allowing for apprehension at a later time, and there is no longer any need for immediate apprehension.
  - c. The pursued vehicle's location is no longer known.
  - d. The pursued traffic/misdemeanor violator crosses the Hamilton County line. (Refer to section F.3.)

#### F. Pursuits leaving Cincinnati

1. By statute, police officers have the authority to pursue outside their jurisdiction and arrest without a warrant provided:
  - a. The officers would have authority to make the arrest inside their jurisdiction.
  - b. The pursuit takes place without unreasonable delay after the offense.
  - c. The pursuit starts within the police officers' jurisdiction.
  - d. The offense is one of the following:
    - 1) Felony
    - 2) First or second-degree misdemeanor
    - 3) Traffic violation that a point may be charged against the driver pursuant to Division (6) of Ohio Revised Code (ORC) Section 4507.40.
2. In all cases, if the above criteria are not met, the officers cannot pursue and cannot arrest outside their jurisdiction.
3. Although it can be a felony to flee and/or elude a police officer (ORC 2921.331), if this is the only felony charge, fresh pursuit of a traffic or criminal misdemeanor violator will terminate at the Hamilton County line.
  - a. Officers must receive supervisory approval before signing ORC 2921.331 felony charges.



4. Officers may pursue felony suspects beyond state boundaries. However, the new jurisdiction will continue the pursuit as the primary unit (if available). The Cincinnati primary unit and secondary unit will then assist.
  - a. Officers will terminate pursuits if radio contact with PCS is lost due to officers going beyond radio range.
    - 1) PCS will determine if any pursuit vehicles are equipped with LEERN radio equipment. If so, PCS can use the LEERN radio for monitoring beyond normal radio range.

#### G. Outside Agency Pursuits into Cincinnati

1. In the event of a pursuit from an outside agency into Cincinnati, the same guidelines for pursuits outlined in this procedure will apply to Department personnel.
  - a. PCS will notify the appropriate district supervisor, who becomes the pursuit OIC for Department personnel.
    - 1) The outside agency will remain responsible for the pursuit and serve as the primary unit until responsibility is relinquished to Department personnel.
    - 2) PCS will broadcast the pursuit and its progress.

#### H. Roadblocks

1. Under normal circumstances, officers will not set up roadblocks to stop fleeing vehicles. The pursuit OIC may grant permission for a roadblock if he has knowledge the suspect has committed:
  - a. Murder or Aggravated Murder
  - b. Aggravated Arson
  - c. Aggravated Robbery
  - d. Aggravated Burglary
  - e. Rape
  - f. Complicity to any of the above.
2. Officers will set up roadblocks only with the direct permission of the pursuit OIC and in accordance with the following guidelines:
  - a. Officers will not set up roadblocks at locations that will endanger innocent citizens or create a hazard to vehicular traffic. Officers will not set up roadblocks at a curve in the road, or beyond the crest of a grade, which could limit visibility and not allow operators sufficient time to stop safely.

- b. Use Police Department vehicles only.
  - 1) Do not use Department motorcycles or privately owned vehicles.
- c. Position the Department vehicles in the roadblock so the open route left through the restricted area will require approaching vehicles to proceed slowly through it.
  - 1) Turn on all of the vehicle's emergency lighting, turn the ignition switch off, and leave the vehicle. No one is to remain inside the vehicle.
  - 2) If using Stop Sticks, use according to guidelines set forth in Section I.
- d. Do not detain innocent citizens. Direct them to proceed with their vehicles through the roadblock and out of the path of the fleeing vehicle(s).

#### I. Use of Stop Sticks

- 1. The Department currently has four models of Stop Sticks:
  - a. Standard Stop Stick - three feet in length.
  - b. Barracuda - designed like the current Stop Stick but the quills inside are longer and made to stop larger vehicles like buses or trucks.
  - c. Terminator - designed to be placed in front of a tire on a static vehicle. An example of this would be during a traffic stop.
  - d. Piranha - resembles the Standard Stop Stick but is only 5-1/8" long. It is designed to be placed covertly in front of a tire to ensure the vehicle is not moved.

#### Note:

District Civil Disturbance Operating Procedure (CDOP) Vans are equipped with the Barracuda, Terminator and Piranha Stop Sticks. Supply Unit maintains a replacement supply.

- 2. Preventing a pursuit of a stolen vehicle
  - a. Officers may deploy stop sticks to prevent pursuits. As an example, an officer following an entered vehicle may request deployment of stop sticks prior to the initiation of a traffic stop.
- 3. The following guidelines will apply:
  - a. Officers will use Stop Sticks only on vehicles with four or more wheels.

- 1) Do not use on motorcycles.
- b. Normally the pursuit OIC will make the decision to use Stop Sticks. Situations may occur making this impossible. Under these circumstances, officers may use Stop Sticks if they can do so safely.
  - 1) Operators of vehicles equipped with Stop Sticks must receive proper training in the use of Stop Sticks.
- c. Officers must alert PCS of their intention to use Stop Sticks, and of their exact location.
  - 1) PCS will relay the location to the pursuing officers.
- d. Stop Sticks that are used should not be discarded. The manufacturer replaces used Stop Sticks for a period of five years from purchase when the old ones are returned.
  - 1) If Stop Sticks are used in a pursuit situation, the pursuit OIC will:
    - a) Address their use and effectiveness in the Vehicle Pursuit Report Form 34.
    - b) Complete an Equipment/Supply/ Service Order Form 630, and submit through the chain of command, to the Supply Unit for the replacement of the Stop Sticks.
    - c) Ensure used Stop Sticks accompany the Form 630 to Supply Unit.
- e. If Stop Sticks were used and the incident did not involve a pursuit, the unit supervisor will:
  - 1) Investigate and report via Form 17 to the Police Chief.
  - 2) Fax a copy of the Form 17 to the Traffic Unit Commander.